Garth McCavana, associate dean for student affairs, recently discussed how important it is for graduate students to reach out to various GSAS and other University resources when they are experiencing personal, emotional, or academic difficulties.

*You talk about GSAS students reaching out to the administration. How is the administration reaching out to GSAS students?*

**Garth McCavana:** We put information in the Student Affairs and Student Services columns of the *GSAS Bulletin*, through meetings with various student groups, and also through a new brochure, “Counseling, Academic, and Other Resources for GSAS Students” (available at the Student Affairs Office (Byerly Hall, 2nd floor), the Student Services Office (Dudley House B2), and online at www.gsas.harvard.edu/student/counsel.html).

Even if students have a list of resources, how do they know when—and if—to reach out?

**GM:** Sometimes it’s hard to tell what’s regular graduate student grind, and what’s borderline depression. You have to ask yourself: Am I getting pleasure out of school? Am I getting pleasure out of life? If the answer is no, then you should start to wonder what graduate school is doing to you. It may be time for a conversation with someone at University Health Services (UHS) or the Bureau of Study Counsel; with Ellen Fox, director of the Office of Student Services; or with me (mccavana@fas.harvard.edu, 617-495-1814). It might just take someone to say, You’re not the only one struggling with the first term or with an advisor. But sometimes a conversation with one of us will reveal a deeper issue that can only be addressed by a mental health professional.

Can a student tell if he or she is suffering from graduate student “grind” or from something more worrisome?

**GM:** Well, I think it’s probably better not to self-diagnose, so it’s worthwhile having a conversation to find out the difference.

What would you say is the main problem students seem to be having?

**GM:** Well, one major problem is sleep. Sleep—or lack thereof—is central to all mental health issues. Richard Kadison, chief of Mental Health Services at the University Health Services, has a new book out called *College of the Overwhelmed: The Campus Mental Health Crisis and What to Do About It*. The book mainly addresses undergraduates, but it has valuable information for graduate students too. Too much sleep can be a symptom of depression, but the fact is most students don’t sleep enough.

Should students first reach out to University Health Services or to the Bureau of Study Counsel?

**GM:** Either one is the right portal. Some students may feel more comfortable starting with the Bureau of Study Counsel, for example. A student might go first to his or her primary care physician at UHS complaining of headaches and stomachaches and find that...
Inviting International Family Members to Graduation
Families of international students sometimes have difficulty obtaining visas to attend Commencement. This spring, in particular, those applying may find longer delays. Family members who will require US visa stamps must apply to a US embassy or consulate far in advance in order to complete the process in time. International students who have received a November 2004 degree, or will receive a March 2005 or June 2005 degree, may contact the Administrative Dean’s Office (Byerly Hall, 617-495-1814) to request that an invitation letter be sent to their family. (A copy of that letter will also be sent to the appropriate consulate or embassy.) This type of letter may facilitate the granting of a visa. For more information, go to the US Department of State Website, http://travel.state.gov, or visit the Harvard International Office for a copy of the handout “Inviting Friends and Family Members to Visit the US,” which details the visa application process.

Non-resident Status and Access to HOLLIS and Library E-resources
Traveling scholars who pay the active file or facilities fee will have access to HOLLIS and e-resources. Student on leave will only have access if they pay the facilities fee.

Petitions and Applications Update
The following forms are available at the GSAS Administrative Dean’s Office, Byerly Hall; the Registrar’s Office, 20 Garden Street; departmental offices; and on the Web at www.gas.harvard.edu.

Add/Withdrawal Petition: To add or withdraw from a course after the add/drop deadline (find deadlines listed in the Academic Calendar in the GSAS Handbook, www.gas.harvard.edu/publications/handbook/index), you must submit a petition with the signatures of the director of graduate studies, the instructor (only for adding a course), and a representative of the Student Affairs Office.

The instructor must be the course head. If a withdrawal petition submitted after the drop deadline is approved, the course will appear on the transcript with a “WD” to indicate withdrawal. If the withdrawn course is not a fifth course, you must add another course or register for TIME. If you have incompletes, please attach a note to the Add/Withdrawal Petition indicating the progress being made toward completion of these incompletes. Submit petitions to the GSAS Administrative Dean’s Office, Byerly Hall. If approved, you will be notified, and the petition will be forwarded to the Registrar’s Office.

Application for Academic and Financial Credit: If you have completed at least one full term of satisfactory work in GSAS, you may file an application requesting that graduate work done elsewhere be counted toward the academic residence requirement. No more than the equivalent of four half courses toward a one-year master’s and eight half-courses toward a two-year master’s or the PhD may be counted. This application must contain a list of the courses, with grades, for which you are seeking credit. In order for credit to be granted, official transcripts showing the courses for which credit is sought must be submitted to the registrar, unless these are already on file with GSAS. No guarantee is given in advance that such credit will be granted. When considering applications for approval, the academic department will determine if these courses are related to the student’s program of study. Applications must be signed by the department chair and then submitted to the Registrar’s Office for approval. If approved, the Registrar’s Office will notify the student.

Academic and financial credit for courses taken as a FAS special student or as a Harvard employee prior to admission to a degree program may be granted for a maximum of four half-courses toward a one-year master’s degree and eight half-courses toward a two-year master’s or the PhD degree. This application must be signed by the department chair and then submitted to the Registrar’s Office for approval. If approved, the Registrar’s Office will notify the student.

Petition for Extension of Time for an Incomplete Grade: Upon agreement with the instructor, a student must complete the work of the incomplete course before the end of the term following that in which the course was taken. If the work is not completed, the student should determine the completion date with the instructor and submit the completed petition with the date that the work is to be completed. The signatures of the course head and the director of graduate studies of the student’s department are required on the petition, which should be submitted to the GSAS Administrative Dean’s office in Byerly Hall. Included should be an explanation of progress on other incompletes, if applicable. If approved, the student will be notified and the petition will be forwarded to the Registrar’s Office.

Application for Part-time Study: Only students paying at the full tuition rate should consider part-time status. Consult page 32 of the GSAS Handbook, for a list of acceptable reasons for requesting part-time status. Requests are approved by the department chair and then submitted to the GSAS Administrative Dean’s Office for approval. If approved the application is forwarded to the Registrar’s Office, which notifies the student.

English Language Courses and Tutoring for International Students
GSAS will pay tuition for one non-intensive Institute for English Language Programs (IEL) course in the Harvard Extension School or Harvard Summer School, part of the Division of Continuing Education (DCE). Check www.iel.harvard.edu for a listing of spring term courses. Alternatively, GSAS will cover the equivalent cost of tutoring at the Bureau of Study Counsel from peer tutors. The Student Affairs Office encourages international students to take advantage of these opportunities. Call 617-495-1814 or e-mail rshepsle@fas.harvard.edu with questions.

You can register for an IEL course at the GSAS Dean’s Office, Byerly Hall, 8 Garden Street. To be placed in any IEL course, students must take the Harvard University English Language Placement Test. This test will be offered at the following times: Saturday, January 8, at 10 a.m. in Science Center B; Tuesday, January 18, at 6 p.m. in Science Center B; and Wednesday, January 19, at 6 p.m. in Science Center C.

GSAS Handbook
Have there been times when you went to the GSAS Handbook to check on a particular question and could not find an answer? GSAS
is updating the Handbook and your suggestions for improvements are welcome. E-mail Rise Shepsle at rshepsle@fas.harvard.edu. View the Handbook online at www.gas.harvard.edu/publications/handbook/index.html.

Academic Calendar
• Saturday, January 1: Applications for non-resident status for the spring term are due in department offices. Late fees apply as in the fall. Applications for part-time study are due in the GSAS Administrative Dean’s Office, Byerly Hall.
• Tuesday, January 4: Applications from continuing students for 2005-06 grants due in the GSAS Financial Aid Office, Byerly Hall.
• Wednesday, January 12: Spring term study cards are mailed to continuing resident students provided all outstanding University bills, including spring term tuition, have been paid. Students who do not receive study cards by Friday, January 28, should check with the Graduate Records Office, 20 Garden Street.
• Friday, January 14: Last day to petition the GSAS Administrative Dean’s Office for late withdrawal from a course.
• Friday, January 28: Approved theses for March degrees due in the Registrar’s Office, 20 Garden Street.
—Rise Shepsle

Fellowships Office

Getting Advice on your Fellowship Proposal
Graduate students who come in for counseling sessions are able to obtain detailed feedback on each draft of their fellowship proposals until it is a highly polished and professional statement concerning their research plans. This counseling service complements the specialized advice students can receive from their dissertation advisors. Also, many students find it helpful to receive feedback from someone outside their field who might not be as predisposed to appreciate the significance of the topic. Students also are encouraged to make multiple appointments. It takes a well-crafted fellowship proposal to be competitive, and this Office is here to help. For an appointment, call 617-495-1814.

“Roadmap to the Academic Advising Process in Graduate School”
Pick up a copy of this handout, written by Cynthia Verba, at the GSAS Administrative Dean’s Office, Byerly Hall, 2nd floor.

The Graduate Guide to Grants—Now Online
Graduate students frequently ask what fellowships exist to help cover the cost of tuition or living expenses during graduate study. With the exception of a few government agencies or private educational foundations, most granting agencies do not support graduate study. They tend to focus on specific research areas, rather than on the more general goal of supporting graduate education. The Graduate Guide to Grants (online at www.gas.harvard.edu/cgi-bin/grants) reflects this situation.

Some grants support the early years of graduate study—for example, the National Science Foundation Fellowships. But the largest portion of grants for the graduate student population are linked to the dissertation: in support of preliminary training or research; or a later stage of research; or the final dissertation year. Consulting the Guide early in your graduate career can help with fellowship and research planning. It should be used in conjunction with discussions with your financial aid officer, who can help with issues that are more directly related to financial aid. ☞
—Cynthia Verba

Housing Services Office

Looking for Housing for the Spring 2005 Term?
Several rooms in the GSAS residence halls are expected to become available in January for spring 2005 term occupancy. If you are interested in living in a GSAS residence hall for the remainder of the academic year, please contact GSAS Housing Services and we will gladly add you to our short waiting list. You must be a full-time registered graduate student; preference is given to applicants from GSAS, the Graduate School of Design, Graduate School of Education, and Kennedy School of Government. ☞
—Patricia Collyer

Student Services Office

Finding Help
Do you have an academic or personal matter you would like to address? Are you unsure about the appropriate person with whom to talk? As the primary resource for students about academic and personal concerns, I can be of assistance in discussing the various considerations involved and suggesting additional counseling resources, if necessary. Conversations with me are confidential. I have a weekly drop-in hour on Tuesdays, 1:30–2:30 p.m. Appointments can be scheduled by contacting me at 617-495-5005 or at efox@fas.harvard.edu.

Ellen Fox, director of student services
Jill Larson, staff assistant

GSAS Housing Services
Dudley House B2
617-495-5060; Fax: 617-496-5169
gsashous@fas.harvard.edu

Gretchen Gingo, GSAS housing coordinator
Patricia Collyer, staff assistant

Byerly Hall 200
617-495-1816
www.gas.harvard.edu/academic/fellowships
Cynthia Verba, director

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—Patricia Collyer
emotional issues are being played out in physical symptoms. Then, the physician would recommend that the student see someone in the Mental Health Services [at UHS].

What sorts of academic woes do you see among students in their first year?
GM: For first-term people, the problems are somewhat predictable. There’s the “admissions mistake” problem in which students might feel they’re just not able to handle the work. And first-year international students may have trouble dealing with the fact that everything is in English, that everyone seems to be speaking too fast. Because so many international students live in the residence halls, resident advisors often refer them to Ellen Fox for help.

What academic issues crop up as students proceed through their programs?
GM: As students enter their third or fourth year, they often struggle with issues about their advisors and breakdowns in communication—My advisor told me one thing and when I handed in a chapter, he said it wasn’t done properly; or, My advisor won’t read my material or won’t respond to my work for months. In most cases, students don’t want involvement as much as they want guidance, advice, and a sounding board. We in GSAS help strategize with students about how to deal with these issues.

Do you often meet with faculty about these sorts of problems?
GM: Only with a student’s permission. For example, I might call a faculty member and go over the student’s issues and focus on how we can help the student reach the goal of receiving the degree.

Do students in different disciplines have unique academic or personal issues?
GM: Well, in the sciences, the advisor-ship is more complicated because the advisor is also often the student’s employer, so the student’s funding comes through the advisor. And sometimes students find they’re doing research that they’re just not very interested in, but their advisor is receiving funding for a particular research study.

For some students, it’s great to know what topic to focus on, but for some who realize after a year or so, or even sooner, that they want to study something else, it’s difficult to sever ties with an advisor. Not only do these students need to find a new advisor, they also need to find a new employer. But it can work out. Last year, for example, a student who needed to change advisors felt that she would never find a new advisor to work with. But the student met with Ellen Fox and me on how to identify and approach faculty members about needing to find a new advisor—and she did find another advisor.

How about students in the humanities and social sciences?
GM: Their problems can be more about the effects of having so much autonomy in their research or not knowing the direction their dissertation is taking. Or their advisor may not be communicating or they’re having problems with one of their thesis committee members. For instance, the committee is made up of three faculty members—the advisor and two others—but students can get pulled in different directions.

—Beckie Hunter

Bok Center for Teaching and Learning

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faculty recipients of the Everett Mendelsohn Excellence in Mentoring Award, 6:30–8 p.m. at Dudley House. A complimentary dinner will be provided. For more information or to RSVP, contact Bok Center Teaching Fellows Mara Mills (mmills@fas.harvard.edu) or Sara Schwebel (schwebel@fas.harvard.edu).

Interested in Taking Your Teaching to the Next Level?
The Senior Teaching Fellows Seminar brings together experienced TFSs from all disciplines for six catered meetings during the spring term to discuss teaching and learning at the college level. We draw both on recent publications and on TFS’s experiences in the classroom. Seminar content will be tailored to participants’ interests and could include technology and teaching, grading and feedback, diversity and communication, collaborative learning, and other topics. For more information, contact Cassandra Volpe Horii (cvolpe@fas.harvard.edu).

Teaching in the American Classroom Program
Are you an international TF with little or no experience teaching undergraduates in the US? Would you like to practice teaching and get feedback before the term begins? Join the Teaching in the American Classroom Program, scheduled to start in early February 2005. For more information and to register, go to http://bokcenter.harvard.edu/progs/tiac, or contact Virginia Maurer at vmaurer@fas.harvard.edu.

Faster, Better Paper-grading and Commenting
Yes, you can save time and give your students more helpful comments. The Graduate Writing Fellows program provides TFS with time-saving, pedagogically sound strategies for responding to students’ writing. A two-day training session at the beginning of the term, January 30–31, focuses on how students learn, on using writing as a tool for learning course content, and on research about teaching writing. TFS also practice grading and commenting on actual student papers. Discussion at three catered dinner meetings throughout the term offer further guidance. For more information, contact Cassandra Volpe Horii (cvolpe@fas.harvard.edu).

Head Teaching Fellows Network
Being a head teaching fellow is a big job and can seem daunting at first. To help out, the Head TF Network brings together new and experienced Head TFs to share questions and continue from page 1

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Bok Center for Teaching and Learning

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Applications for Dudley Fellow Positions: Due Friday, January 28
Applications for next year’s Dudley Fellow positions are now available in the Dudley House Office and on the Dudley Website, www.fas.harvard.edu/~dudley. Applications are due Friday, January 28; interviews will be held early in February. Interested applicants are encouraged to attend an informal reception on Monday, January 24, from 4:30 to 6 p.m. in the House Common Room to discuss available positions with House Masters Jim and Doreen Hogle, House Administrator Susan Zawalich, and current fellows. Call 617-495-2255 or e-mail zawalich@fas.harvard.edu for more details.
—Susan Zawalich (zawalich@fas.harvard.edu)

Dudley E-mail List
What’s the fastest way to get up-to-the-minute news about events at Dudley House? Subscribe to the Dudley House e-mail list. To sign up, go to http://lists.fas.harvard.edu/mailman/listinfo/dudley-list or to www.fas.harvard.edu/~dudley; click on “Mailing List.”

Wireless Dudley
Dudley House is equipped with wireless technology enabling visitors to use their laptops in any of the public areas in the House. Go to www.fas.harvard.edu/computing/kb/kb0826.html for instructions about how to outfit your computer for wireless communication.
—Chad Conlan (conlan@fas.harvard.edu)

Dudley House Library
As the time before winter recess draws near, we remind you that you have a wonderful, warm, quiet place to study, relax, print out papers, or read the New York Times, The New Yorker, People, and other magazines. The library is located on the third floor of Dudley House and is open Monday–Thursday, 9 a.m.–10 p.m.; Friday, 9 a.m.–6 p.m.; and Sunday, 4–10 p.m.

Free Lunch! Invite a Faculty Member or GSAS Administrator to Dudley Café
Each week, free tickets are available for GSAS students and other Dudley House members to treat a faculty member (professor, associate or assistant professor, or instructor only) to lunch at Dudley Café. Students may also treat their favorite administrator from their department, GSAS, or elsewhere on campus to lunch here. Pick up tickets at the Dudley House Office, third floor. Students are entitled to two pairs of tickets per term.
—Susan Zawalich (zawalich@fas.harvard.edu)

Social Events
Gato Rojo Theater
Troy (rescheduled from November) on Thursday, January 20, at 7:30 p.m. at Café Gato Rojo. Brad Pitt as Achilles? Take a break from papers and exams and escape into Hollywood’s rendition of the Trojan War. Enjoy desserts from Finale’s and a brief scholarly introduction as to what the real Troy might have been like. Introduction at 7:30 p.m.; movie begins at 8 p.m. Open to Dudley House members and guests.

Intellectual/Cultural Events
Senior Common Room Dinners
Senior Common Room Dinners are held once a month during the academic year with the continuation on page 6
idea of bringing together Harvard faculty members and students for discussion on an interdisciplinary topic of common interest while enjoying dinner together. Our next Senior Common Room Dinner will be on Monday, February 7, with guest speaker TBA. Tickets for this dinner will be available in the House Office beginning Tuesday, January 18. A reception starts at 5:30 p.m. in the Graduate Student Lounge; dinner follows at 6 p.m. in the Common Room. Students who are based at the Longwood Medical Area should call the House Office (617-495-2255) to make ticket arrangements.

Language Tables
Practice your Spanish, Japanese, German, French, Thai, Czech, Chinese, Turkish, Portuguese, Russian, Greek, English, and other language. Speakers from all levels—beginner to advanced—are welcome. Contact Eylem Ozaltun (ozaltun@fas.harvard.edu) for more information.

—Lee Mack (mack@fas.harvard.edu),
Mehdi El Hajoui (elhajoui@fas.harvard.edu),
Eylem Ozaltun (ozaltun@fas.harvard.edu),
Yao Chen (yaochen@fas.harvard.edu)

Dudley Classic Films
An Evening with The Silent Clowns
Enjoy some of the best work done by two of the greatest talents in all of cinema, Charlie Chaplin and Buster Keaton, Thursday, January 13, on the big-screen TV in the Graduate Student Lounge. We’ll begin at 6 p.m. with some Chaplin scenes followed by one of his true masterpieces, City Lights (1931). We’ll then have a Keaton short film, followed by one of his greatest films, Steamboat Bill, Jr. (1927). We guarantee an evening of laughs, amazement, and appreciation. If you’ve seen these films before you know what a treat this will be, and if you haven’t, here’s your chance! Soda and popcorn for refreshments. Fun for everyone.

Film Break
Friday, January 14, at 7:30 p.m., Graduate Student Lounge. The English Patient (1996). Winner of nine Academy Awards, including Best Picture, The English Patient (based on Michael Ondaatje’s prizewinning novel of love and loss during World War II) is one of the most acclaimed films of modern times. For more information, contact Yao Chen (yaochen@fas.harvard.edu).

Dudley Arts
The Dudley Arts program organizes events in the visual and performing arts. Art, dance, and film classes form a large part of the year’s activities. Outings to museums and musical performances are also scheduled regularly. Larger projects include plays, festivals and exhibits. Student art exhibits are mounted several times a year in the Common Room, and fellows are always looking for artists wishing to show their work. Contact Arts Fellows David Kim (dykim@fas.harvard.edu), Anna Szybowski (szybowski@fas.harvard.edu), or Kim Beauchesne (beauches@fas.harvard.edu) for news on upcoming exhibits, classes, and museum outings. Contact Bryan Sun (bksun@fas.harvard.edu) for news on the film program and dramatic productions.

Dudley Improv and Acting Troupe
Starts up again in the new year! Join the group as we take on improvisation and acting exercises to help channel that inner actor. No prior experience necessary; just a willingness to participate in fun and unpredictable drama and comedy. We’ll also study scenes from plays and practice these in front of a supportive and casual audience. Join the Dudley Drama e-mail list for meeting time updates, or follow along on the Dudley Drama Website (http://go.to/dudleydrama). E-mail Bryan Sun (bksun@fas.harvard.edu) with questions.

Auditions are Coming ...
For Dudley’s spring play (production TBA)!

Dudley Music Program
Don’t wait until you are almost done with your dissertation to join a music ensemble. Have fun and meet new people by joining a group now. The Dudley Music Program consists of four main ensembles: the Dudley Orchestra, Dudley Chorus and Consort, Traditional Music Ensemble, and Dudley Jazz Band. Dudley House also presents graduate student concerts and other musical events. Further information about the Dudley music program is available online at www.fas.harvard.edu/~dudley.

—David Kim (dykim@fas.harvard.edu),
Anna Szybowski (szybowski@fas.harvard.edu),
Kim Beauchesne (beauches@fas.harvard.edu),
Bryan Sun (bksun@fas.harvard.edu)

Dudley Orchestra
The Dudley Orchestra, fresh off its wildly successful concert of Rossini, Finzi, and Tchaikovsky, is reloading for next term. If you’re interested in joining—and we’re always looking for new members—visit www.fas.harvard.edu/~dudley for more information.

—Drew Schroeder (schroed@fas.harvard.edu)

Dudley House Choral Program
Come and sing with us! We will enjoy singing all kinds of music together, from music written c. 1500 AD to contemporary music. Everyone is welcome! The chorus rehearses once a week (Tuesdays, 7–9 p.m., first rehearsal next term on February 8) in the Common Room and presents one concert per term in December and April in Paine Hall. Rehearsal and concert times are well suited to graduate student schedules. Auditions will take place during the opening weeks of the spring term; sign up on the door of the Dudley Music Office in the Mezzanine, or contact Karola Obermueller for further information.

—Karola Obermueller (obermuel@fas.harvard.edu)

Dudley House Jazz Band
The Dudley Jazz Band is an accomplished ensemble that plays a range of traditional and modern big band music. The group rehearses for approximately two hours on Wednesdays in the Common Room (first rehearsal next term on February 9) and performs at a couple of concerts or dances each term. Players are mostly drawn from GSAS departments, though some are from other schools or the Cambridge community. This year there are openings for new players in several sections.

Stay tuned for more details, coming soon.

—David Kim (dykim@fas.harvard.edu),
Anna Szybowski (szybowski@fas.harvard.edu),
Kim Beauchesne (beauches@fas.harvard.edu),
Bryan Sun (bksun@fas.harvard.edu)
### January | Dudley House Calendar

**Key:** CR - Common Room; DH - Dudley House; DHL - Dudley House Lobby; DMS - Division of Medical Sciences; FSR - Fireside Room; GSL - Graduate Student Lounge; LIB - Library; MDR - Main Dining Room; PDR - Private Dining Room

Please note: Information in this calendar is accurate as of December 20, 2004. For the most recent information, check Dudley House e-mail postings. Contact Susan Zawalich at zawalich@fas.harvard.edu for information on events.

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Contact Dudley Fellow William Bares if you are interested in joining.
—William Bares (wbares@fas.harvard.edu)

**Dudley House Traditional Music Ensemble**
New members are welcome to join this small, creative group of musicians who play various styles of music in exciting instrument combinations and arrangements, concentrating on traditional tunes from Europe and America but sometimes branching out as well. No experience with traditional music is required, but members with knowledge of music from a specific culture are invited to teach tunes to be performed at concerts. Rehearsals are on Tuesdays, 7–9:30 p.m., next term beginning on February 8. Please contact Petra Gelbart or check out www.fas.harvard.edu/~dudley/fellows/music/traditionalmusic.htm for more information.
—Petra Gelbart (pgelbart@fas.harvard.edu)

**Dudley Public Service**

**Harvard Square Homeless Meals Program**
Every Thursday. Drop in any time between 2:30 and 8 p.m. Dudley volunteers help prepare and serve hot dinners to the homeless and hungry every Thursday at the Harvard Square Homeless Meals Program at Christ Church Cambridge at Zero Garden Street. Whether you have an hour or an entire afternoon to give, your help will make a difference to people in need.

**Volunteer Referral Service**
Want to volunteer but don't know where to start? The Dudley Public Service Fellows are happy to suggest volunteer opportunities that suit your interests and schedule. Contact us any time for more information!
—Ernesto Martinez, Denise Ho, and Maria Stafford (dudleypublicservice@yahoo.com)

**Dudley Literary Program**

**The Dudley Review: Editor/Production Staff Opportunity**
The *The Dudley Review* is a journal of contemporary poetry, short fiction, photography, and graphic art produced by the graduate student community of Harvard University and Dudley-affiliated undergraduates. The submission deadline has passed, but opportunities are still available to join our team. Positions include poetry editors, prose editors, and production staff. Publishing experience is welcome but not required; hours are very

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The Graduate School Fund Seeks Volunteers

If you're interested in fundraising, have a way with people, and would enjoy meeting GSAS alumni, you'll be perfect for this job. Please phone or e-mail Michelle Colasante at 617-495-6898 or at michelle_colasante@harvard.edu for more information. The Graduate School Fund raises unrestricted funds that support Graduate Society Fellowships, research workshops, and the English Language Program. Also, our Fifth Annual Graduate School Fund Spring Thank-A-Thon will be held at Dudley House, Thursday, March 10, 2005, to thank this year's alumni donors for their loyal support of the Fund. Contact Michelle to join us.

Teaching Opportunities in History and Literature

Applications are invited for teaching fellow positions on the History and Literature Tutorial Board for 2005-2006 in the following fields: America, Britain, Medieval, Early Modern Europe, Modern Europe, Russia, Latin America, and South Asia. We are interested in candidates who take comparative and transnational approaches, especially those with expertise in transatlantic, transpacific, and post-colonial studies. Candidates must have a strong interdisciplinary background. Completion of General Examinations and teaching experience are required. Women and minorities are encouraged to apply. For an application, stop by the History and Literature Office (Barker Center 122, 12 Quincy Street), call 617-495-4029, or visit www.fas.harvard.edu/~histlit. Application deadline: Friday, February 4, 2005.

Radcliffe Institute for Advanced Study Events

All events are free and open to the public. For more information, call 617-495-8600 or visit www.radcliffe.edu/events. This schedule is subject to change.

- Wednesday, February 2. Radcliffe Institute Fellows' Presentation Series: “William and Ellen Craft in the Trans-Atlantic World,” Barbara McCaskill, University of Georgia. At 4 p.m., 2nd-floor Colloquium Room, 34 Concord Avenue.

Bureau of Study Counsel Programs

Hours: Monday-Friday, 8:30 a.m.–5:30 p.m.; 5 Linden Street; 617-495-2581; e-mail: bsc@fas.harvard.edu; Web: www.fas.harvard.edu/bsc. The Bureau offers academic and personal counseling, tutoring, and groups and workshops. Pre-group consultations are required for some groups. Unless otherwise indicated, all groups and workshops are free and are open to graduate and undergraduate students. Call to register or for more information.

- Dissertation Writers’ Support Group. Conducted by SungLim Shin. Six weekly meetings: Dates/times to be arranged. This group provides an opportunity for GSAS, Graduate School of Education, and Kennedy School of Government students to discuss their dissertation work in a group context and to gain emotional and intellectual encouragement from others struggling with the writing process. The group may elect to continue to meet without the leaders after the planned six weeks. Pre-group consultation necessary. Limited enrollment.
- “What Are You Doing with Your Life?” Conducted by Sheila Reindl and Frank McNamara. Eight weekly meetings, expected to begin in February. Learn new ways of relating to friends, roommates, teachers, or family members. We will focus on the relationships that form within the group and use them as a springboard for thinking about other relationships. Pre-group consultation necessary. Limited enrollment.
- “What We May Be: Body, Mind, and Spirit.” Conducted by Suzanne Renna. Full-term group, expected to begin in February. For women wishing to increase self-knowledge and build a more dependable sense of self-esteem in a supportive group setting. Pre-group consultation necessary. Limited enrollment.
- “What Are You Doing with Your Life?” Conducted by Sheila Reindl and Frank McNamara. Eight weekly meetings, expected to begin in February. Learn new ways of relating to friends, roommates, teachers, or family members. We will focus on the relationships that form within the group and use them as a springboard for thinking about other relationships. Pre-group consultation necessary. Limited enrollment.
- “What Should I Do? A Workshop for Friends, Lovers, and Roommates of People with Eating Disorders.” Conducted by Suzanne Renna and Sheila Reindl. A one-time workshop: Friday, February 25, 4–5:30 p.m. Support for students who think someone they know has an eating disorder and who are concerned about what their responsibility and role regarding that person should be. No advance registration required.

Notices

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• Harvard Course in Reading and Study Strategies. Through readings, films, and classroom exercises, students learn to read more purposively, selectively, and with greater speed and comprehension. Cost: $25 for GSAS degree candidates. Spring sessions: Monday–Friday, February 14–March 4, 8–9 a.m.; Monday, Wednesday, Friday, February 14–March 18, 4–5 p.m. To register or for more information, contact the Bureau.

In Common Peer Hotline
Has the stress of the season gotten you down? Frustrated with classes, papers, peers, or relationships? Want to talk or vent to someone you don’t have to see everyday? Give In Common a call, and speak with a peer who is there to listen to whatever is on your mind and heart. Call 617-384-TALK (4-8255 from on-campus phones), Sunday–Thursday, 8 p.m.–12 midnight; Web: www.digitas.harvard.edu/~incomm. In Common is the peer counseling hotline serving the graduate and professional Schools at Harvard. It is open all through the January exam period. We are anonymous and confidential, providing support, resources and referrals to graduate students experiencing a variety of concerns. No caller ID.

Reach Out and Talk continued from page 4

How do you convince students to do that?
GM: A lot of it is down to word of mouth, hearing about a good experience that other students have had. Additionally, outreach efforts are extremely useful. For instance, Ellen Fox, director of student services whom I mentioned earlier, has lately been talking to the officers of international student groups about the available counseling and academic resources. It’s important to get the stamp of approval from leaders of these organizations.

What’s your message to students?
GM: We know how stressful graduate school can be and is. It’s like a roller coaster ride of stress, with its key moments. There’s the first year, where you’re just learning to cope. There are general exams, then the prospectus, when you have to convince faculty members to advise you. You’re selling yourself and there’s always the possibility of rejection. And finally there’s a lot of stress throughout writing the dissertation.

We encourage students to take advantage of the various services available to them. Almost a quarter of all GSAS students sought counseling last year at UHS and the Bureau [according to their statistics]. As part of our commitment to promoting the availability of the various resources for seeking help, we have produced the brochure I mentioned earlier. My hope is that it will assist students in determining where to turn for help.

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flexible. Production will occur during the month of January; we will review proofs in late February. If you’re interested, e-mail editors Jamey Graham and Melissa Shields at dudley_literary@yahoo.com.

Get Involved in the Spring
The program aims to encourage the literary bent of Harvard University’s graduate student body, Dudley undergraduates, and the community at large. You do not have to be in a literature department to join in; and the community welcomes everyone from slam poetry fans to those interested in hardcore criticism. The program organizes a monthly reading group for fiction and non-fiction, a bi-weekly writing group, a yearly (print) literary review, as well as numerous other events including author readings, children’s literacy events, and more. You can access our complete spring calendar at www.fas.harvard.edu/~dudley; click on “Literary.” For more information about any of our offerings, e-mail us at dudley_literary@yahoo.com.
—Jamey Graham, Melissa Shields (dudley_literary@yahoo.com)

Intramural Athletics
Dudley House organizes intramural sports teams to play against the undergraduate Houses’ teams. For more information, go to www.fas.harvard.edu/~dudley/fellows/athl/athl.html or e-mail the athletics fellows, Jonathan Ledlie (jledlie@fas.harvard.edu) or Rob Jenks (jenks@fas.harvard.edu).

Athletics E-mail List
Sign up for the Dudley House athletics e-mail list by visiting http://lists.fas.harvard.edu/mailman/listinfo/dudleyim-list and following the instruction on that page.
—Rob Jenks (jenks@fas.harvard.edu), Jonathan Ledlie (jledlie@fas.harvard.edu)

Outings
Sugarloaf Ski Trip
The January trip to New Hampshire is sold out, but there will be another trip April 1–3 to Sugarloaf, Maine. Watch for announcements with details. Those of you who signed up for the New Hampshire outing may contact Outings Fellows Rynda Hudman or Mary Farrow with questions.

Spring Preview
This spring, depending on weather conditions, Dudley outings will host one to two cross-country ski trips. Please visit www.fas.harvard.edu/~dudley/fellows/out/spring/spring2005.html often for updates. If you have suggestions for trips or questions on outings, e-mail Mary Farrow or Rynda Hudman. We look forward to seeing you this spring!
—Rynda Hudman (hudman@fas.harvard.edu), Mary Farrow (farrow@fas.harvard.edu)
Special Programs and Workshops

Whether you are planning to continue on the academic career path or considering nonacademic options, take an active role in your career development and come to our programs.

• “Handling Tough Interview Questions and Negotiations.” Wednesday, January 12, 10–11:30 a.m., OCS Conference Room. Have you received an invitation to interview for an academic or nonacademic job? What question do you dread most? Do you have an important personal issue that affects your decision to accept a job offer, such as the “two-body problem,” work visa issues, family considerations, or need for a workplace accepting of your sexual orientation, religion, or other concern? Do you need some guidance on negotiating the best offer? Attend this discussion led by all three GSAS career counselors and bring us your toughest questions.

• Career Transition Workshop Series. Happy New Year! Is one of your New Year’s resolutions to start thinking about a career change? Should it be on your list? If you’ve been considering nonacademic careers, take action this spring. Join us for the three-week Career Transition Workshop, to be held Tuesday afternoons (February 1, 2–4 p.m.; February 8, 2–4 p.m.; February 15, 2–5 p.m.), location TBA. In this intensive series, we will discuss the career transition process, actively engage in self-assessment, and brainstorm ideas for career options. Benefit from the input and experiences of your fellow graduate students as we embark together on career exploration. Space is limited; registration is required. To register, e-mail Laura Malisheski (malishes@fas.harvard.edu).

• Career Options Panels. Save the dates: Thursday, April 28, and Friday, April 29. This spring, Career Options Panels will explore options both in academic and nonacademic careers. On Academic Career Options Day (April 28), learn about the diversity of academic environments from GSAS alumni/ae panelists teaching and conducting research in a variety of academic settings. On Nonacademic Career Options Day (April 29), hear how GSAS alumni/ae have parlayed their advanced degrees into exciting careers in such fields as nonprofits, the arts, and education; communications and publishing; public policy, international development, and government; financial services, patent law and consulting; and high tech and biotech. Take this opportunity to hear from and network with GSAS alumni in so many different career fields.

Walk-in Hours

We now offer two walk-in hours each week. If you have a quick question, please drop in for a 15-minute meeting with Robin Mount (Mondays, 3–4 p.m.) or Laura Malisheski (Tuesdays, 10:30–11:30 a.m.). Please come 30 minutes prior to the start of the walk-in hour to sign up for a slot on the sheet posted on our office door. Graduate students are also welcome to drop in during the daily Résumé Review sessions (1:30–3:30 p.m.) for a quick critique of your résumé or cover letter with an OCS counselor. As our schedules sometimes change, it’s best to call OCS to confirm before dropping in.

Career Information Listservs

To stay informed about job opportunities, career workshops, and local networking events, subscribe to either or both of our GSAS-focused listservs: the nonacademic career list and the academic career list. To subscribe, go to www.ocs.fas.harvard.edu, and click on “List-Serv.” Consider also joining one or more field-specific listservs, such as business, media, or government.

OCS Website

Check www.ocs.fas.harvard.edu for information and resources related to career development and specific career fields. Be sure to click on the “OCS Calendar” link regularly to see a list of upcoming career workshops, networking events, and employer information sessions. GSAS students are welcome to attend all OCS programs unless otherwise noted.

Recruiting

In the spring term, many companies will come to campus to recruit for summer and full-time positions. The first résumé deadline for the spring recruiting season is Wednesday, January 12. If you did not register for e-recruiting in the fall, you must attend an orientation meeting and register in person at OCS to participate in spring recruiting. To learn about organizations recruiting PhDs and graduate students, check the Graduate Recruiting section of the OCS Website at www.ocs.fas.harvard.edu/gsas/gsas_recruiting.htm. Also, be sure to check the main recruiting page for important deadlines and other information, www.ocs.fas.harvard.edu/jobinternships/recruiting/index.htm. Contact Deb Carroll (dcarroll@fas.harvard.edu, 495-7784) at OCS with recruiting questions.

Dossier Service

Graduate students are encouraged to use this Web-based service, specifically designed for GSAS students and alumni. Visit https://ocs.fas.harvard.edu/8443/ocs/index.html to set up a dossier to manage your letters of recommendation for the academic job search. Contact Pat Pearson (dossier@fas.harvard.edu) at OCS with any questions.

continued on next page
Individual, Confidential Career Counseling Appointments
Are you interested in talking with someone about life beyond your graduate program? Unsure of the path you want to follow? Do you want to explore career options? Whether an academic or nonacademic path is in your future, it can be helpful to consider the possibilities. Schedule an appointment with a GSAS counselor to discuss your career goals and options, learn how to find opportunities for internships or jobs, and obtain advice and feedback on job-search strategies such as your CV, résumé, and interviewing and negotiation skills. To schedule an appointment with Laura Malisheski, Sharon Belden, or Robin Mount, call 617-495-2595. —Laura Malisheski

In Common
Grad Student Peer Counseling
Preoccupied? Have something on your mind? Just need to talk? Call us. In Common is an anonymous and confidential peer counseling hotline for graduate students.

Call us Sunday – Thursday, 8 p.m. – 12 a.m.
617-384-TALK (8255)

We’re here for you.

Graduate Student Council
Dudley House, Room M4
617-495-7512
gsc@hcs.harvard.edu
www.hcs.harvard.edu/~gsc

GSC Meeting: Wednesday, February 2
Graduate Student Council (GSC) meetings are held at 6:30 p.m. in the Dudley House Graduate Student Lounge. During the November and December meetings, representatives from Harvard Real Estate Services (HRES) discussed changes to the affiliated housing program and new complexes planned for graduate students in Longwood and Cambridge. HRES will be conducting a survey in the spring to assess the features that graduate students want in the new housing developments.

At the meetings, we also discussed health and dental coverage, problems for students working at the medical school, patents, student group funding, and funding for students in interdisciplinary and interfaculty programs. We are planning a forum for the spring with representatives from every department to look at teaching issues. Minutes from the meetings are available on the GSC Website.

To place an item on a GSC meeting agenda, send it at least a week in advance to gsc@hcs.harvard.edu. The remaining meetings are March 2, April 6, and May 4.

Mentoring Awards
The Everett Mendelsohn Excellence in Mentoring Awards recognize outstanding mentors of GSAS students. Awards are determined by a panel of graduate students and are based on student nominations. If you know of a deserving mentor, please submit a nomination via the GSC Website. The nominations deadline will be in early February.

Grants and Group Funding Deadlines
The deadline for the next round of conference grants is Monday, January 31, and student group funding applications are due Wednesday, January 19. Applications are available on the GSC Website. —Mike Westover

The GSAS Bulletin
is a publication of Harvard’s Graduate School of Arts and Sciences. Nine issues will be published during the 2004–05 academic year. Members of the University community are invited to submit notices relevant to the GSAS community. Send e-mail to bulletin@fas.harvard.edu. See below for copy deadlines.

ISSUE  
DEADLINE
February 2005  Monday, January 3, 2005
March 2005  Tuesday, February 1, 2005
April 2005  Tuesday, March 1, 2005
May 2005  Friday, April 1, 2005

Change of address: Contact the Registrar’s Office at (617) 495-1519 or at www.registrar.fas.harvard.edu. Please do not call the Bulletin for this purpose.

Contributors’ E-mail List: To receive monthly e-mail reminders about GSAS Bulletin submission deadlines, contact the Bulletin at bulletin@fas.harvard.edu.

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For information on fellowships, housing, the GSAS Handbook and other publications, student organizations, services, and more at the Graduate School, visit www.gsas.harvard.edu

January 2005 | GSAS Bulletin
What Is It? Where Is It?

Guess the subject and location of the photo on the right and win an official GSAS tote bag.* It’s a big bag (14” x 18”) made of 100% heavy-duty cotton with an outside pocket and top-closing snap. Holds gym clothes, scholarly tomes, and dissertation chapters by the dozens.

Submit your best guess with your name, department affiliation, and mailing address to: bulletin@fas.harvard.edu by Friday, January 14.

The answer to the December 2004 contest (perhaps our toughest yet!) is … the sundial in what is known as the Governor Thomas Dudley Memorial Garden in the Quincy Street corner of Harvard Yard behind Lamont Library. Congratulations to the following correct guessers: Alexander Akin (East Asian languages and civilizations), Paul Bodnar (government), Irene Chen (biophysics), Jennifer Ferriss (classics), Seth Hindin (history of art and architecture), Anya Klepikov (Graduate School of Design), Kamson Lai (astronomy), Joshua Poupore (Widener Library), and Svetlana Rukhelman (comparative literature).

*Members of the GSAS community are welcome to enter the contest every month to test their visual memory, but only one tote bag will be given out per person per term.