Dear Colleague,

I am pleased to welcome you to your role as a Harvard teaching fellow. My years as a teacher have provided me with countless moments of satisfaction, pride, and enjoyment, and I very much hope that you will experience the same. You have a tremendous responsibility ahead of you, and with it comes a wonderful opportunity. You can enrich your students’ lives through the time you spend with them and the interest you take in them.

Nothing is more important at Harvard than the education we offer our students, and your role in fulfilling that mission is essential. This handbook aims to provide you with some basic information about being a teaching fellow at Harvard and some practical advice on carrying out your responsibilities. I hope you find it useful.

I wish you every success in what lies ahead. Your efforts mean a great deal to your students, to your colleagues, and to the University. Thank you for your commitment to making a difference at Harvard.

Drew Faust  
*Harvard University President*  
*Lincoln Professor of History*